

## Gate Pass Request System

Gate Pass Request System allows submitting a request for:

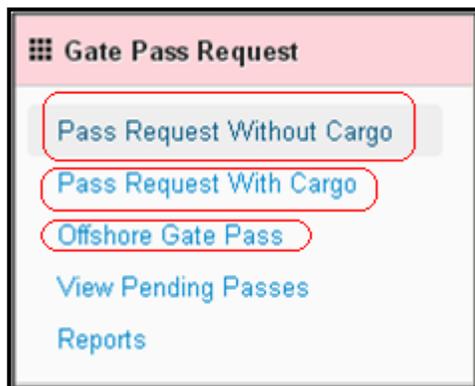
1. Normal Gate Pass Request without cargo
2. Gate Pass Request with cargo
3. Offshore Pass Request.

In View Pending Gate passes, user can view/print/delete the submitted requests for Gate Pass. In Reports, user can search the request by date OR by request no

### New Request:

For submitting New Request, you have to choose the gatepass type:

1. Without Cargo
2. With Cargo
3. Offshore

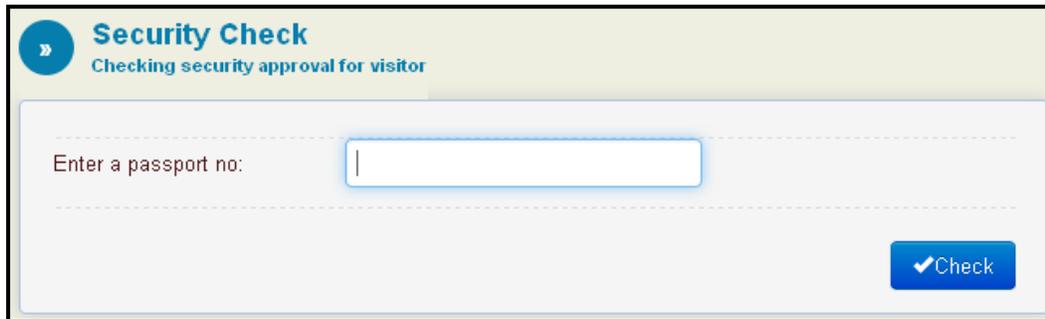


### Note: Visitors Security Verification:

According to Port Policy, all the persons/visitors who want to enter the Port should have security approval. So before submitting the gate pass request, first check the security approval by entering only the Passport No. of the visitor who wants to enter the Port. System will check if the visitor having the security approval then you can submit his/her gate pass request. Otherwise you can't submit the gate pass request. However you can enter the security approval request for that visitor. OR you can come at gate pass office with passport copy and company letters/documents for security approval.

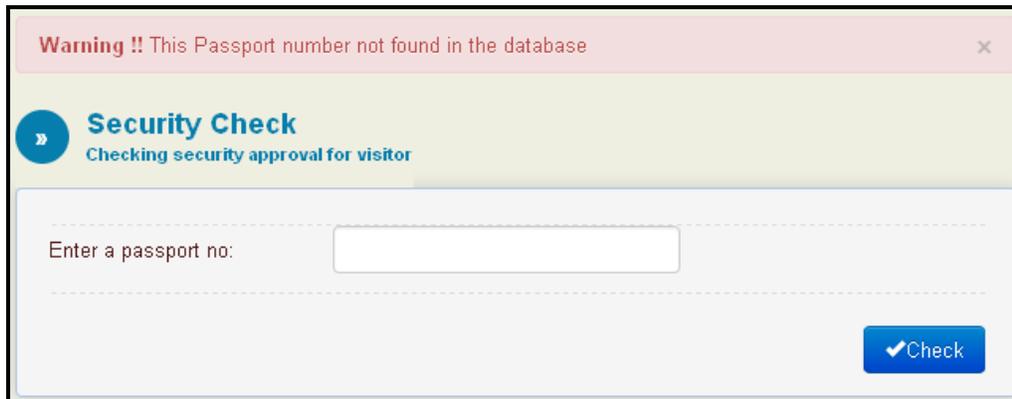
After selecting the gatepass type, users can enter only the Passport no. to check the security approval.

### Security Check form



The screenshot shows a web form titled "Security Check" with the subtitle "Checking security approval for visitor". The form contains a text input field labeled "Enter a passport no:" and a blue button with a checkmark and the text "Check".

If users entered wrong Passport No. then system will show the relevant error message and will not allow user to enter the gate pass request as follow:



The screenshot shows the same "Security Check" form as above, but with a red warning message at the top: "Warning !! This Passport number not found in the database". The input field and the "Check" button are still visible below the message.

### Pass Request Without Cargo Form:

Below is the Pass Request Without Cargo Form that user will see after security verification

#### Gate pass Request

Send gate pass request

Pass Type  Single Pass  Group Pass

Person's Name **AARON BATIN**

Passport No **EB1635891**

Permanent Pass No

Select the Gate

Request For

Vehicle No

Entry Purpose

Pass Type

Entry Type

Company Name  \*

Expected Entry Date   \*

**Security approval of this person is upto: 31-Dec-2015**

Mobile No **+971**

Reference No

Vessel Name

**Note:**

1. Entry purpose should be filled in details.
2. Select the Entry Type either single or multiple. Single means one entry and one exit, and multiple means multiple entry and exit.

- Select the pass type either single pass or group pass. If select group Pass option, the group Pass form should be displayed and users can add maximum 10 persons per request. Users can delete any visitors by clicking on the delete icon.

### GROUP PASS

**ADD VISITORS IN THIS GROUP PASS**

Passport No	Name	Add Row
<input type="text"/>		<input type="button" value="Add Row"/>
<input type="text"/>		<input type="button" value="Delete"/>
<input type="text"/>		<input type="button" value="Delete"/>
<input type="text"/>		<input type="button" value="Delete"/>
<input type="text"/>		<input type="button" value="Delete"/>

## Pass Request With Cargo Form:

Below is the Pass Request With Cargo Form that user will see after security verification

### Gate pass Request With Cargo

Send gate pass request with cargo

Cargo Type:

Pass Type:  Single Pass  Group Pass

Driver Name: **AARON BATIN**

Company Name:

Passport No: **EB1635891**

Entry Purpose:

Mobile No: +971

Select the Gate:

Request For:

Reference No:

Vehicle No:

Vessel Name:

Entry Type: **Single**

Expected Entry Date:

**Security approval of this person is upto: 31-Dec-2015**

**CARGO DETAILS** Add cargo in this Pass.

Unit of Measurement	Cargo Quantity	Delivered To	Add/Delete
<input type="text" value="DRUM - DRUM"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Add Row"/>

**Note:**

1. Users can add maximum of 3 cargo details records per request.
2. Users can select unit of measurement, specify the cargo quantity and place of delivery
3. Users can delete any cargo details by clicking on the delete icon.

CARGO DETAILS				Add cargo in this Pass. 
Unit of Measurement	Cargo Quantity	Delivered To	Add/Delete	
DRUM - DRUM ▼ *	<input type="text"/> *	<input type="text"/> *	Add Row	
DRUM - DRUM ▼ *	<input type="text"/> *	<input type="text"/> *		
DRUM - DRUM ▼ *	<input type="text"/> *	<input type="text"/> *		

 Send Gate Pass Request

## Offshore Pass Request:

Below is the Offshore Pass Request Form that user will see after security verification

### Offshore gate pass request

Send new offshore gate pass request

Offshore Company: 3G EXPERTS FZE (31-Jan-16)

Pass Type:  Single Pass  Group Pass

Person's Name: **MARIUS HENDRIKUS MULDER**

Passport No: **BVJ50FP62**

Vehicle No:

Entry Type: **Single**

Expected Entry Date: 27/10/2016 10:27 \*  
Security approval of this person is upto: 10-Oct-2017

Mobile No: +971 564242190

Visa Type: Select visa type

Pass Type: WEEKLY

Reference No: gitex

Camera:

#### VESSEL DETAILS

**Add vessel in this Pass.**

IMO No	Vessel Name	Add/Delete
<input type="text" value="IMO NO 1"/>	<input type="text" value="Enter Vessel Name 1"/>	<input type="button" value="Add Row"/>

### Note:

- If the agent is carrying camera to offshore there is an option introduced to enter the camera details

**Note:**

1. Users can add maximum of 4 vessel details record per request.
2. Users can delete any vessel details by clicking on the delete icon.

VESSEL DETAILS		Add vessel in this Pass. 
IMO No	Vessel Name	Add/Delete
<input type="text" value="IMO NO 1"/> <small>*</small>	<input type="text" value="Enter Vessel Name 1"/>	<input type="button" value="Add Row"/>
<input type="text" value="IMO NO _2"/>	<input type="text" value="Enter Vessel Name _2"/>	
<input type="text" value="IMO NO _3"/>	<input type="text" value="Enter Vessel Name _3"/>	
<input type="text" value="IMO NO _4"/>	<input type="text" value="Enter Vessel Name _4"/>	

### [View Pending Passes:](#)

In the View Pending Passes, users can see the list of pending gate passes sent by the user. Users can view Gate pass request detail by selecting any Req/Group number. User can print the gate pass request by clicking on the print icon or delete the gate pass request by clicking on the delete icon.

Gate Pass Request Detail			
Req No	: 2015100467		
Visitor's Name	: IMTIAZ AHMED MUHAMMAD AZAM		
Passport No	: AL1168401		
Company Name	: SANGAPAS TRANSPORT		
For the Gate	MAIN GATE/OFFSHORE	ENTRY / EXIT	ENTRY
Expected Entry Time	14-Nov-2015 09:16 AM	Entry Purpose	HELP AT FEWA WORK IN ENG. DEPT
Vehicle No		Request Type	PORT
Pass Type	WEEKLY	Entry Type	MULTIPLE
Submit by	jaseer	Submit Time	14-Nov-2015
Gatepass Issued Time		Cargo Allowed	NO
Cargo Type		Status	REQUESTED

[Print](#) [Delete](#)

## Reports

In Reports, user can search requests by date range or by request no.

### Reports

GatePasses that have been issued

**Search By Date**

From Date :

To Date :

Pass Type :

Req Type :

**Search By Req No**

OR

Req No :

## Request Report:

The search result will display and user can print the report by clicking on Print button.

Req No	: 2015103486	Visitor's Name	: ABDUL GAFOOR KOTTILINGATHODI
Passport No	: K1295788	Company Name	: NAJAF FOOD STUFF TRADING
For the Gate	MAIN GATE/OFFSHORE	ENTRY / EXIT	<b>ENTRY</b>
Expected Entry Time	22-Nov-2015 07:56 AM	Entry Purpose	DELIVERY
Vehicle No	71093 FUJ	Request Type	<b>PORT</b>
Pass Type	<b>DAILY</b>	Entry Type	<b>SINGLE</b>
Submit by	AMNA	Submit Time	22-Nov-2015
Gatepass Issued Time	22-Nov-2015	Cargo Allowed	YES
Cargo Type		Status	<b>EXITED</b>