



Port of Fujairah
P.O. Box : 787, Fujairah
United Arab Emirates
Fax : 09-2228811 (Admin.)
09-2228555 (Oprts.)
09-2228312 (Engg.)
09-2228022 (Marine)

ميناء الفجيرة
ص.ب : ٧٨٧ - الفجيرة
الإمارات العربية المتحدة
فأكس : ٩-٢٢٢٨٨١١ (الإدارة)
٩-٢٢٢٨٥٥٥ (العمليات)
٩-٢٢٢٨٣١٢ (الهندسة)
٩-٢٢٢٨٠٢٢ (بحرية)

To:	All Agents / Bunkering Companies / De-Sloping Companies / Oil Terminal Users / Hydrographic Office UK.		
Attn:	General Manager / Operations Manager		
From:	Capt. Tamer Masoud – Harbour Master		
Facsimile No.:	City: Fujairah	Country:	U.A.E
Ref. No. MD/FAX/16/140	Date: 7 August 2016	No. Pages:	2 + 2

Notice To Mariners No. 211

SUBJECT : ISSUANCE OF ANCHORAGE & PORT CLEARANCE ELECTRONICALLY


As part of modernizing our system and thereby avoid delay in the issuance of clearances, effective from 10th August 2016, the Port Clearance and Anchorage Clearances will be generated electronically. Respected shipping agents are advised to submit clearance request at least two hours prior vessel's sailing (not earlier than 4 hours prior sailing). Following procedures will be taken care during the issuance,

1. Ship's local agent shall make request for Anchorage / Port Clearance.
2. Documents required for issuing Port Clearance
 - a) Request in the prescribed format
 - b) Immigration Out
 - c) Customs Out
 - d) Master Declaration
3. Documents required for issuing Anchorage Clearance
 - a) Request in the prescribed format
 - b) Original Last Port Clearance
 - c) Master Declaration
4. Control Tower shall input the information required to generate clearance.
5. No dispute Declaration required from the terminal (applicable only for vessels at Vopak & SPMs).
6. FOTT will give "No Objection" through our system for vessels at FOTT if there is no dispute.
7. Control Tower shall give final approval when pilot onboard.
8. System will generate the Electronic Clearance.

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9. System will generate a password which will be sent to the local agent's registered email. Agents who are not registered their email address for the purpose of receiving passwords are requested to register at the earliest.
10. Vessel's local agent shall be able to view & save the PDF form of the certificate and print by the password provided to them.
11. No clearance will be printed from Marine Department on preprinted stationary.
12. Authenticity of the certificate can be confirmed online by visiting our website by using the password provided to them.
13. Clearance holds the footer note, "this is a computer generated Certificate and Signature is not required".

Thanks & Regards,



Capt. Tamer Masoud
HARBOUR MASTER.

C.c : General Manager – PoF
Dr. Salem Khalil – D.I&E
Marketing Manager – PoF
Chief Financial Officer - PoF
Terminal Manager – PoF
Operations Manager - PoF
Dy. Harbour Master – PoF
Asst. Harbour Master – PoF
Pilots Office
Control Tower.
VHFL
ADCO.