

	PORT OF FUJAIRAH			
	Document Title:	Checklist for Diving Company Registration or Renewal	Revision No.:	1
	Document No.:	ATTACHMENT 22(e)- NTM 148V6	Revision Date:	01.11.2022

Checklist for Diving Company Registration / Renewal

NO	REQUIREMENTS	ATTACHED
1	Association Membership Certificate for the Company issued by IMCA or ADCI	
2	Commercial Diver Certification Card issued by IMCA/ADCI or IMCA/ADCI approved Issuing Authority	
3	Commercial Diver Certification Card Verification from Issuing Authority	
4	Certificate of Decompression Chamber Operator	
5	- Complete Diving Equipment List. - Certificate of Test, Calibration and Examination of all Diving Equipments - The Certificate of Test and Examination issuing authority must be IACS approved (International Association of Classification Societies).	
6	Appropriate Insurance Policy ensuring full compensation for all Divers employed; provide List as well	
7	Certificate of Medical Fitness and Medical Examination of all Divers must be issued by a Specialist Doctor in Diving medicines recognized by IMCA/ADCI based in UAE as per the latest NTD (Notice to Diving).	
8	Decompression Chamber Retainer Agreement & Location of Chamber. (For sharing max 5 Companies are permitted)	
9	Diving Medical Treatment Retainer Agreement with specialist Doctor in Diving medicines based in UAE recognized by IMCA/ADCI as per Latest NTD (Notice to Diving).	
10	Diving Operation Manual (Soft copy)	
11	HSE Manual (Soft copy)	
12	Professional License issued by Fujairah Municipality (Activity-Diving Services)	
13	Port Operator License	
14	Last Company Internal Audit	
15	Last External Audit by IMCA/ADCI	

Name of Authorized Person Submitting Documents		Signature with Stamp:		Date:	
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Checklist for Diving Company Registration / Renewal

NO	Name of Diver	Rank	Certification Class /Depth	Certification No	Certificate Issuing Authority	Certificate of Medical Fitness Expiry Date
1						
2						
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